



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

**Meeting to be held at Morley Town Hall, Queen Street, Morley, LS27 9DY
on Monday 29th June at 5.30 pm**

The Community Committee's Workshop on 'Child Sexual Exploitation (CSE)' will start at **4.00pm**. The session, which is expected to last one hour 30 minutes, provides an opportunity to find out about CSE, what it is, what the Council and partners are doing to tackle it and ask questions of a panel who work in this area.

The Workshop will be followed by The Outer South Community Committee meeting at 5.30pm.

Ardsley & Robin Hood

Cllr J Dunn
Cllr L Mulherin
Cllr K Renshaw

Morley South

Cllr J Elliott
Cllr N Dawson
Cllr S Varley


Morley North

Cllr R Finnigan
Cllr B Getting
Cllr T Leadley

Rothwell

Cllr K Bruce (Chair)
Cllr S Golton
Cllr D Nagle





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|--|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> | |

| Item No | Ward/Equal Opportunities | Item Not Open | | Page No |
|---------|--------------------------|---------------|---|---------|
| 3 | | | LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes) | |
| 4 | | | DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct. | |
| 5 | | | APOLOGIES FOR ABSENCE To receive any apologies for absence. | |
| 6 | | | MINUTES - 20 MAY 2015 To confirm as a correct record, the minutes of the meeting held on 20 May 2015 | 3 - 4 |
| 7 | | | OPEN FORUM In accordance with Paragraphs 6.24 and 6.25 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair. | |
| 8 | | | NOTIFICATION OF ELECTION OF COMMUNITY COMMITTEE CHAIR FOR 2015/2016 To note the appointment of Councillor K Bruce as Chair of the Outer South Community Committee for the 2015/16 Municipal Year. | 5 - 6 |

This page is intentionally left blank



Outer South Community Committee

South East Area Support Team
190 Dewsbury Road
Leeds
LS11 6PF

Contact: Jarnail Mudhar
Tel: 0113 395 7553
Southeast.ast@leeds.gov.uk

June 2015

Dear Colleague

Outer South Community Committee and Workshop Event : Monday 29th June 2015

Workshop: 4.00 pm – 5.30 pm

Community Committee: 5.30 pm – 6.30 pm

Venue: Morley Town Hall, Queen Street, Leeds, LS27 9DY

Established in 2014 Community Committees have been working to improve community involvement and engagement in local decision making. The committees are now shorter, more focused and meet less frequently than Area Committees.

In their first year the committees have made significant progress in becoming more inclusive, more responsive and smarter in their approach to decision making in local areas. To advance our ambition the committee continues to promote themed workshops that address particular issues affecting your area and we need your help to make this a reality.

I am writing to extend a personal invitation to you to attend the next Outer South Community Committee and Workshop. The workshop theme is Community Safety and the topic is Child Sexual Exploitation (CSE). The session will look at:

- What is CSE?
- what the Council and partners are doing to tackle it
- question and answers from a panel who work in this area

The session is expected to last 1 hour and 30 minutes and I hope that I can rely on the attendance of you or your representative to help contribute to this important area of work.

On behalf of my Outer South Community Committee colleagues, I look forward to seeing you on Monday 29th June. Refreshments will be available from 3.30pm for a prompt 4:00 pm start.

Please confirm your attendance to southeast.ast@leeds.gov.uk.

Yours sincerely

Karen

Cllr Karen Bruce (Outer South Community Committee Chair)
On behalf of:

Ardsley & Robin Hood

Cllr Jack Dunn
Cllr Lisa Mulherin
Cllr Karen Renshaw

Morley North

Cllr Robert Finnigan
Cllr Bob Gettings
Cllr Thomas Leadley

Morley South

Cllr Neil Dawson
Cllr Judith Elliott
Cllr Shirley Varley

Rothwell

Cllr Karen Bruce
Cllr Stewart Golton
Cllr David Nagle

OUTER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 20TH MAY, 2015

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, S Golton,
L Mulherin, D Nagle and K Renshaw

At the outset of the meeting, Members were advised that as the meeting was not quorate that any recommendations made would have to be ratified at a future meeting or be made via the delegated decision process. With regard to the Election of Chair process it was reported that if the meeting did not become quorate that a final decision would be taken at the Annual Council meeting to be held the following day where the vote would initially be ring-fenced to Members of the Outer South Community Committee in the first instance.

32 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

33 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor B Gettings.

34 Minutes - 23 March 2015

RECOMMENDED – That the minutes of the meeting held on 23 March be confirmed as a correct record.

35 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee. On this occasion there were no members of the public in attendance.

36 Election of the Community Committee Chair for the 2015/2016 Municipal Year

The report of the City Solicitor set out the arrangements for the election of Chairs to Community Committees and recommended that Members elected an eligible Member to the position of Outer South Community Committee for the 2015/16 Municipal Year.

The deadline for nominations had finished on 19th May 2015. Nominations had been submitted on behalf of Councillors K Bruce and R Finnigan and Members present were asked to vote.

Draft minutes to be approved at the meeting
to be held on 29 June 2015

RECOMMENDED- That Councillor K Bruce be elected as Chair of the Outer South Community Committee for the 2015/16 Municipal Year.

37 Date and Time of Next Meeting

Monday, 29 June 2014 at 4.00 p.m.



Report of: City Solicitor

Report to: Outer South Community Committee – Ardsley & Robin Hood, Morley North, Morley South

Report author: Andrew Booth – 0113 2474325

Date: 29 June 2015

To note

Notification of Election of Community Committee Chair for 2015/2016

Purpose of report

1. The purpose of this report is to formally notify Members of the appointment of Councillor K Bruce to the position of Outer South Community Committee Chair for the duration of the 2015/2016 municipal year, which was made at the Annual Council Meeting on 21st May 2015.

Main issues

2. In line with Community Committee Procedure Rule 2.11, where Council has made an appointment of a Community Committee Chair, there is a requirement for the decision to be formally reported to the relevant Community Committee.
3. With this in mind, this report fulfills that requirement and seeks to formally notify the Committee that at the Annual Council Meeting on 21st May 2015, it was resolved that Councillor K Bruce be elected as Chair of Outer South Community Committee for the 2015/2016 municipal year.

Corporate considerations

a. Consultation and engagement

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

b. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

This report fulfils the requirement within Community Committee Procedure Rules to formally notify the relevant Community Committee following an appointment at full Council to the position of Community Committee Chair.

Conclusion

4. In line with Constitutional requirements, this report is submitted to formally notify Members of the appointment made at the Annual Council Meeting on the 21st May 2015 to the position of Outer South Community Committee Chair for the duration of the 2015/16 municipal year.

Recommendations

5. The Community Committee is recommended to note that Councillor K Bruce was elected as Chair of the Outer South Community Committee for the duration of the 2015/2016 municipal year at the Annual Council Meeting on 21st May 2015.

Background information

- Not Applicable



Report of: City Solicitor

Report to Outer South Community Committee – Ardsley & Robin Hood; Morley North; Morley South and Rothwell Wards

Report author: Andrew Booth 0113 247 4325

Date: 29 June 2015

For decision

Community Committee Appointments 2015/2016

Purpose of report

- 1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Parenting Board;
 - The Committee's 'Community Lead Members', as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**
2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations that Member Management Committee has determined should continue to be made by this Community Committee.
3. **Community Lead Members**
4. In May 2013, Executive Board recommended that Area (Community) Committees appoint Area Lead Members, in accordance with the defined roles as subsequently presented to the Annual Council Meeting as part of the Council's Executive Arrangements.

5. Children's Services Cluster Partnerships

6. In June 2013, Member Management Committee resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be delegated to Area (Community) Committees for determination.

7. Corporate Parenting Board

8. In recent years Community Committees have been seen as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. Outside Bodies

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its meeting on 7th July 2015, that arrangements for such

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

appointments remain unchanged and that they continue to be made by this Community Committee.

17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today's meeting are subject to Member Management Committee approval at its meeting on 7th July 2015, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

17. **Appointments 2015/2016**

18. This year there are **8** appointments to be made in relation to the following organisations:-

- Morley Town Centre Management Board – 3 appointments
- Morley Literature Festival Committee – 3 appointments
- Outer South Local Housing Advisory Panel – 2 appointments

Housing Advisory Panels

Members are invited to appoint 2 representatives to the Outer South Local Housing Advisory Panel (HAP). The Committee's representatives on the HAP during 2014/15 were Councillors D Nagle and J Dunn. In considering this matter, Members may wish to bear in mind whether or not it would be appropriate to appoint Members from those Wards which have a higher number of Leeds City Council homes.

19. **Community Lead Member Roles (Community Committee Champions)**

20. The Community Lead Member (Community Committee Champions) role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
21. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member (Community Committee Champion) roles, in respect of:
- **Environment & Community Safety**
 - **Children's Services**
 - **Employment, Skills and Welfare**

- **Health, Wellbeing and Adult Social Care**

22. In recognition of the differing size of individual Community Committees and that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

23. Corporate Parenting Board

24. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2015/16 municipal year. The Committee may consider it appropriate to combine the role with that of the Community Lead Member for Children's Services.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

29. Children's Services Cluster Partnerships

30. Clusters are local partnerships (25 in total plus a SILC partnership) that include, amongst others, the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing

services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Area (Community) Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
35. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

| Cluster | Number of Elected Members suggested | Suggested Ward link | Current Elected Member Representation |
|---------------------|--|--|--|
| Ardsley and Tingley | 3 | 2 Ardsley & Robin Hood 1 Morley South | K Renshaw J Elliott J Dunn |
| Morley | 3 | 2 Morley North 1 Morley South | R Finnigan B Gettings N Dawson |
| Rothwell | 3 | 2 Rothwell 1 Ardsley & Robin Hood | K Bruce S Golton L Mulherin |

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Lead Member roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

36. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix for the duration of the 2015/16 municipal year.

Recommendations

37. The Community Committee is asked to confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;

- (ii) Committee Members to those Community Lead Member roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One representative to the Corporate Parenting Board.

Background information

- None

This page is intentionally left blank

Community Committee Appointments to Outside Bodies (South Outer)

| Outside Body | Charity / Trust | No of Places | Review Date | No of places to review | Current appointees | Clr Y/N | Review Period | Group |
|--|-----------------|--------------|-------------|------------------------|--------------------|---------|---------------|--------|
| Morley Town Centre Management Board | No | 3 | Jun-15 | 3 | Robert Finnigan | Y | Annual | MBI |
| | | | Jun-15 | | Judith Elliott | | Annual | MBI |
| | | | Jun-15 | | Neil Dawson | Y | Annual | Labour |
| Morley Literature Festival Committee | No | 3 | Jun-15 | 3 | Judith Elliott | Y | Annual | MBI |
| | | | Jun-15 | | Robert Finnigan | Y | Annual | MBI |
| | | | Jun-15 | | Shirley Varley | Y | Annual | MBI |
| Outer South Local Housing Advisory Panel | No | 2 | Jun-15 | 2 | David Nagle | Y | Annual | Labour |
| | | | Jun-15 | | Jack Dunn | Y | Annual | Labour |

8

8

8

| | |
|--|---|
| Number of places | 8 |
| Places held pending review | 8 |
| Places currently filled beyond June 10 | 0 |
| Number of places to fill | 8 |

| | |
|---|----|
| Number of Members in the Committee Area | 12 |
|---|----|

Percentage of
Members on the
Committee

Notional
Places
Allocated

| | | | |
|----------------------------|---|-------|------|
| Labour | 6 | 50 | 4.00 |
| Liberal Democrat | 1 | 8 | 0.67 |
| Conservative | 0 | 0 | 0.00 |
| Morley Borough Independent | 5 | 41.67 | 3.33 |

| | | | |
|-------|----|--|----|
| Total | 12 | | 11 |
|-------|----|--|----|

This page is intentionally left blank



Report of: The South East Area Leader

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Jarnail Mudhar (07712 214727)

Date: Monday 29th June 2015

For decision

Outer South Community Committee Wellbeing Budget Report

Purpose of report

1. This report seeks to provide Members with:
 - a. Details of minimum conditions for delegated decisions and seeks to approve conditions for operation in 2015/2016;
 - b. Details of the Wellbeing Budget position.
 - c. Details of revenue projects agreed to date (**Table 1**)
 - d. Details of the Youth Activities Fund projects agreed to date (**Table 2**)
 - e. Details of capital funding by Ward
 - f. Details of project proposals for consideration and approval (**paragraphs 17 to 22**)
 - g. Details of the Small Grants Budget (**paragraph 23**)
 - h. Details of the Skips position (**paragraph 24**)

Background information

2. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
3. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.
4. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some

applications will be approved via Delegated Decision Notice following consultation with Members outside of the Community Committee meeting cycle.

Minimum Conditions for Delegated Decisions

5. Sometimes decisions will need to be made between formal meetings of the community committee and therefore the Area Leaders will have delegated authority from the Assistant Chief Executive (Citizens and Communities). At the first Community Committee meeting in 2014/15, this Committee approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework and only when such conditions have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
6. Given that the Community Committee has now been in operation for a year, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in this municipal year.

Main issues

Wellbeing Budget Position 2015/16

7. The revenue budget approved by Executive Board for 2015/16 is **£149,190.00**. **Table 1** shows a carry forward figure of **£110,579.00** which includes any underspend from projects completed in 2014/15. **£54,383.04** represents wellbeing allocated to projects in 2014/15 and not yet completed. The total amount of revenue funding available to the Community Committee for 2015/16 is therefore **£205,385.96**. A full breakdown of the projects approved or ring-fenced is available on request.
8. **Table 1** shows the projects funded by the Community Committee up to and including the 23rd March 2015 meeting.
9. It is possible that some of the projects in Table 1 may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified.

10. The Community Committee is asked to note that **£170,646.22** has been allocated from the 2015/16 Wellbeing Revenue Budget as listed in **Table 1** and there is a remaining balance of **£34,739.74** and available for projects in 2015/16.

TABLE 1: Revenue Wellbeing Budget 2015/16

| Table 1 : Revenue Well being Budget | | £ | | | |
|---|--------------------|---------------------------------|---------------------|---------------------|-------------------|
| INCOME 2015/16 | £149,190.00 | | | | |
| Balance brought forward from 2014/15 | £110,579.00 | | | | |
| Less projects brought forward from 2014/15 | -£54,383.04 | | | | |
| TOTAL AVAILABLE 2015/16 | £205,385.96 | | | | |
| Area Wide Projects | | | | | |
| Sustainable Economy and Culture | £7,000.00 | | | | |
| Small Grants Scheme | £5,000.00 | | | | |
| Community Committee Engagement | £2,000.00 | | | | |
| Safer And Stronger Communities | £67,756.22 | | | | |
| Victims Support – Victims Fund | £1,000.00 | | | | |
| Community Safety NPT schemes | £4,000.00 | | | | |
| Neighbourhood Improvement Officer | £21,102.21 | | | | |
| Neighbourhood Improvement Officer Engagement | £4,000.00 | | | | |
| Site Based Gardeners | £35,654.01 | | | | |
| Community Skips | £2,000.00 | | | | |
| Health and Well Being | £43,500.00 | | | | |
| Garden Maintenance Scheme | £33,000.00 | | | | |
| Community Heroes Event | £1,500.00 | | | | |
| International Day of Older People | £2,000.00 | | | | |
| Wellbeing packs | £4,000.00 | | | | |
| South Leeds Foodbank | £3,000.00 | | | | |
| Children and Families | £20,000.00 | | | | |
| Activities for Children and Young People | £20,000.00 | | | | |
| Total Area Wide projects | £138,256.22 | | | | |
| Balance split across four wards | £67,129.74 | £16,782.44 | £16,782.44 | £16,782.44 | £16,782.44 |
| RING FENCED AMOUNTS | | Ward Split | | | |
| Ward projects | | Ardsley & Robin Hood | Morley North | Morley South | Rothwell |
| Morley Literature Festival 2015 | £10,000.00 | | £5,000.00 | £5,000.00 | |
| Rothwell 600 | £8,000.00 | | | | £8,000.00 |
| Christmas trees and decorations | £14,090.00 | £3,710.00 | £2,467.50 | £2,467.50 | £5,445.00 |
| Rein Road Litterbin | £300.00 | | £300.00 | | |
| | £32,390.00 | £3,710.00 | £7,767.50 | £7,467.50 | £13,445.00 |
| Total spend against projects | £170,646.22 | £3,710.00 | £7,767.50 | £7,467.50 | £13,445.00 |
| Balance Remaining (per ward) | £34,739.74 | £13,072.44 | £9,014.94 | £9,314.94 | £3,337.44 |

Youth Activities Fund Position 2015/16

11. As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Community Committees and the allocation to Outer South Community Committee is **£60,230.00** for 2015/16. **£31,863.66** was carried forward from 2014/15, however **£20,451.20** was already allocated to projects. The net amount carried forward therefore is **£11,412.46** giving a total available fund of **£71,642.46** for 2015/16.
12. The Community Committee is asked to note that **£56,633.00** has been allocated to projects from the 2015/16 Youth Activities Fund as listed in **Table 2** and there is a remaining balance of **£15,009.46**. A full breakdown of the projects approved or ring-fenced is available on request.

TABLE 2: Youth Activities Fund Delegation 2015/16

| | Total allocation | Ward Split | | | |
|---|----------------------------------|------------------------------|---------------------|---------------------|--------------------|
| | | 8-17 Population (10,080) | | | |
| | | 2,666.00 | 2,464.00 | 2,355.00 | 2,595.00 |
| | | Ardley & Robin Hood | Morley North | Morley South | Rothwell |
| Income 2015/16 | 60,230.00 | 15,929.88 | 14,722.89 | 14,071.59 | 15,505.64 |
| Carried forward from 14/15 (inc | £ 31,863.66 | £ 6,477.61 | £ 7,841.17 | £ 4,404.24 | £ 13,140.64 |
| Less projects carried forward from 14/15 | -£ 20,451.20 | -£ 3,465.30 | -£ 4,215.30 | -£ 4,810.30 | -£ 7,960.30 |
| Total available budget for 2015/16 | 71,642.46 | £ 18,942.19 | £ 18,348.76 | £ 13,665.53 | £ 20,685.98 |
| | | | | | |
| Projects 2015/16 | Amount requested from YAF | Ardley and Robin Hood | Morley North | Morley South | Rothwell |
| Morley & CATTs Cluster Partnership | £ 10,515.00 | £ 3,505.00 | £ 3,505.00 | £ 3,505.00 | |
| Pop Up Sports Clubs (Summer Easter 2015 - 2016) | £ 5,000.00 | £ 1,250.00 | £ 1,250.00 | £ 1,250.00 | £ 1,250.00 |
| Cook & Skate | £ 5,068.00 | £ 1,267.00 | £ 1,267.00 | £ 1,267.00 | £ 1,267.00 |
| Outer South Mini Breeze | £ 16,200.00 | £ 4,050.00 | £ 4,050.00 | £ 4,050.00 | £ 4,050.00 |
| Innov8 Art | £ 5,980.00 | £ 1,495.00 | £ 1,495.00 | £ 1,495.00 | £ 1,495.00 |
| Families Cooking Together | £ 3,600.00 | £ 1,200.00 | £ 1,200.00 | £ 1,200.00 | |
| Country Park Junior Rangers | £ 4,000.00 | £ 2,000.00 | | | £ 2,000.00 |
| The Arty Lab | £ 2,220.00 | £ 740.00 | £ 740.00 | £ 740.00 | |
| The Canvas Club Project | £ 1,350.00 | | £ 675.00 | £ 675.00 | |
| 8010 Skate Park | £ 2,700.00 | | | | £ 2,700.00 |
| Total spend against projects | £ 56,633.00 | £ 15,507.00 | £ 14,182.00 | £ 14,182.00 | £ 12,762.00 |
| Remaining balance per ward | £ 15,009.46 | £ 3,435.19 | £ 4,166.76 | -£ 516.47 | £ 7,923.98 |

Capital 2004/12

13. Of the £683,008 capital funding allocated to the Community Committee for 2004/12 a total of £677,043.43 has been committed to date leaving a balance of **£5,964.57**.

Members are asked to note the capital allocation broken down by ward is as follows:

| | Ardsley and Robin Hood | Morley North | Morley South | Rothwell |
|--------------------------|-------------------------------|---------------------|---------------------|-----------------|
| Total Allocation 2004-12 | £170,752.00 | £170,752.00 | £170,752.00 | £170,752.00 |
| Allocation to date | £170,013.20 | £166,612.11 | £169,666.20 | £170,751.93 |
| New Balance | £738.80 | £4,139.90 | £1,085.80 | £0.07 |

14. A copy of the full capital expenditure report is available on request.

Capital Budget 2015/16

15. Community Committees now receive a proportion of the capital receipt from Council assets. Some of that goes towards Ward Based Initiatives and 5% is top sliced and shared amongst Community Committees. Outer South Community Committee has a capital budget of **£34,915.76** that is now available to spend, split equally across the four wards is **£8,728.94**.

Wellbeing Projects for consideration

16. The following projects are presented for Members' consideration:

17. Project Title: Community Hut for Bridge Street Allotment Gardeners Association

Name of Group or Organisation: Bridge Street Allotment Gardeners Association

Total Project Cost: £6212.00

Amount proposed from Wellbeing Funds: £3212.00

Wards covered: Morley South

Project Description: Bridge Street Allotment Gardeners Association (BSAGA) is a not for profit community allotment group. Their membership is from a broad spectrum of society, including (but not exclusive to) a wide age range, those with physical and mental disability, male and female, working, retired and unemployed.

Currently BSAGA is holding meetings at a local supermarket. On their site there is provision for a site office/meeting room previously used as a classroom and a site shop. The current facility is now unsafe; the building is rotting and has become a dumping ground for waste by non-allotment holders. The current hut needs to be removed and replaced with a suitable facility, the area tidied and made into a useful and safe space. The Wellbeing grant is being applied for the following purposes:

- Provision of a community hut for meetings and engaging with local interested parties
- Improving the environmental aesthetic quality of the area for local residents.

Through this provision the local community will be engaged and empowered to keep the site tidy and looking its best; encouraging a sense of community and helping people get on well together.

Not only will this be a benefit to the local community but to the allotment community of BSAGA, it will help build on the work the committee has been undertaking to bring the site community closer together and to show what can be achieved when people work towards a common goal.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priority and the following Objectives:

- Residents In Outer South Are Clean and Attractive
- Help Support A Strong Network Of Community Groups That Are Able To Contribute To Improving The Environment Of Their Neighbourhoods
- Communities Are Empowered And Engaged And Get On Well Together

The proposal also supports the Best City for Health and Wellbeing priority - residents are Active and Healthy.

18. **Project Title:** Litter Bins for Bradford Road

Name of Group or Organisation: South and Outer East Locality Team

Total Project Cost: £600

Amount proposed from Wellbeing Funds: £600

Wards covered: Ardsley & Robin Hood

Project Description: Provision of two new litter bins on Bradford Road, at the bus stops near Country Baskets. This will help reduce the litter caused by people walking up and down the road. It will be emptied by the Locality team for the foreseeable future.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities priority - Neighbourhoods in Outer South are clean and attractive.

19. **Project Title:** Litter Bins for Westerton Road

Name of Group or Organisation: South and Outer East Locality Team

Total Project Cost: £600

Amount proposed from Wellbeing Funds: £600

Wards covered: Ardsley & Robin Hood

Project Description: Provision of two new litter bins on Westerton Road, at the junction of Regency Gardens, one on each side of the road. This will help reduce the litter caused by people walking up and down the road. It will be emptied by the Locality team for the foreseeable future.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities - Neighbourhoods in Outer South are clean and attractive.

20. **Project Title:** Litter Bin for Fentonsgate

Name of Group or Organisation: South and Outer East Locality Team

Total Project Cost: £300

Amount proposed from Wellbeing Funds: £300

Wards covered: Ardsley & Robin Hood

Project Description: Provision of a litter bin on Fentonsgate, Lofthouse due to the heavily used cut through. It will be emptied by the Locality Team for the foreseeable future.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities - Neighbourhoods in Outer South are clean and attractive.

21. **Project Title:** Outer South Burglary Dwelling, Other and Theft From Motor Vehicles

Name of Group or Organisation: West Yorkshire Police (WYP)

Total Project Cost: £2,303.30

Amount proposed from Wellbeing Funds: £2,303.30 (from the Community Safety ring-fence of £4,000)

Wards covered: All wards

Project Description: Through a partner organisation, it is proposed that WYP loan boxed kits containing TV simulators, light timers, energy saving bulbs and motion detectors alarms to address and prevent future burglaries whilst residents are away and/or leave their houses empty. For burglaries elsewhere, the provision of Crime Reduction Enterprise (CRE) marking kits along with shed alarms, stickers, coach bolts and clutch screws in addition to security skins for bikes.

To deter theft from motor vehicles, the provision of catalytic converter marker kits and vehicle packs (containing air fresheners, stickers with crime reduction messages) along vehicle number plate screws.

Items will be sourced from established suppliers to WYP under their procurement framework to ensure best value for money. Items will be distributed based on need and according to intelligence data, evenly across all four outer south wards.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Communities - residents in Outer South are safe and feel safe.

22. **Project Title:** Morley Town Centre Management Board Project

Name of Group or Organisation: Morley Town Centre Management Board

Total Project Cost: £23,296.00

Amount Proposed from Wellbeing Funds: £8,296.00

Wards Covered: Morley North and Morley South

Project description: The grant will be used to expand the role of the Town Centre Manager to include development and strategic work as well as co-ordinating events in the Town Centre. The specifics of this project will include a detailed analysis of footfall in Morley Town Centre with an action plan to increase footfall especially from residents around the town centres catchment area. The Project will look into delivering a plan to confirm the sustainability of the Town Centre.

Other aspects of the project will include addressing the potential for a Business Improvement District within the Town Centre, investigating the potential to use the planning process to make the town centre more sustainable, developing a plan to support Morley Market and a comprehensive plan to improve the social media promoting the Town Centre. Other aims will be to deliver free Wi-Fi along the length and breadth of the Town Centre and developing partnerships with other key stakeholders including Metro, Leeds City Council, Community Committee and the Chamber of Trade and Commerce.

Community Committee Plan Priorities/Objectives: This proposal supports the Best City for Business by supporting work that helps town and district centres remain commercially active and vibrant.

Small Grants Update

23. The following table outlines the Outer South small grants position:

| Project Name | Amount Approved | Ward |
|--------------------------------|-----------------|----------------------|
| Tingley with Woodkirk in Bloom | 500.00 | Ardsley & Robin Hood |
| East Ardsley Flower Club | 500.00 | Ardsley & Robin Hood |
| FDM For Disability Mobility | 482.30 | Rothwell |

Community Skips Update

24. The following table details recent Outer South skips allocated

| Group Name | Details | Date |
|-----------------------------|---|-----------------------------|
| John O'Gaunts | Community Clean Up | 11 th April 2015 |
| Rothwell Carnival Committee | Clean up after May Day community event | 1 st May 2015 |
| Oakwell Community Clean Up | Oakwell Road / Oakwell Close community clean-up | 20 th May 2015 |
| Rothwell Carnival Committee | Clean up Rothwell Park after community event | 10 th July 2015 |

Conclusion

25. The report provides up to date information on the Community Committee's Wellbeing Budget.

Recommendations

26. Members are asked to note the contents of the report and:

- a. Approve delegated decision conditions for operation in 2015/2016
- b. Note details of the Wellbeing Budget position (**paragraph 7**)
- c. Note details of revenue projects agreed to date (**paragraph 10, Table 1**)
- d. Note details of the Youth Activities Fund projects agreed to date (**paragraph 12, Table 2**)
- e. Note details of capital funds (**paragraph 15**)
- f. Approve project proposals (**paragraphs 17 to 22**)
- g. Note details of the Small Grants Budget (**paragraph 23**)
- h. Note details of skips allocated (**paragraph 24**)



Report of: The South East Area Leader

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Jarnail Mudhar (07712 214727)

Date: Monday 29th June 2015

For decision

Outer South Community Committee Forward Plan 2015/16

Purpose of report

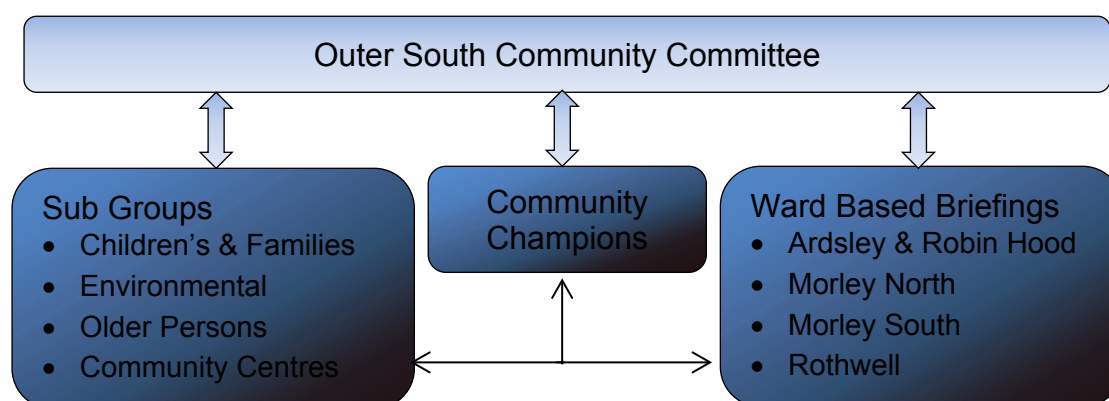
1. This report introduces the Outer South Community Committee Forward Plan for 2015/16. It details the Community Committee meeting dates and sets out workshop themes. It also highlights the work of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

Background information

2. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
3. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer wedges of the City. The Executive may make arrangements for the discharge of functions for which the Executive is responsible by Community Committees. The Executive has identified a number of functions that Community Committee exercises decision making on. However the Executive remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the Wards within each Committee area and meetings are held in public. The following areas are delegated to Outer South Community Committee:

- a. Wellbeing budget
 - b. Environmental Services
 - c. Youth Activities Fund
 - d. Facilities (Community Centres)
 - e. Parks & Countryside (new delegation) with effect from 1st April 2015. Whilst there is no change in service in 2015/16, it is expected that Members will be in a position to influence the delegated service for delivery in 2016/17. Members are asked to agree that the Outer South Environmental Sub Group take on the monitoring and service improvement role on behalf of the Community Committee
4. The Outer South Community Committee has put in place a sub structure to provide support, monitor performance and, when required, make decisions in relation to the delegations it is responsible for. These are:
- Children and Families Working Group
 - Community Centres sub group
 - Environmental sub group
 - Older Person working group
5. Minutes, action plans and reports are shared with Community Committee via email prior to meetings and updates are provided through the Summary of Key Work Report. These updates could form the basis of an annual report from each sub group.
6. Driving the work of the Community Committee through the sub groups are the Community Champions. The Community Champion role aims to provide local leadership for each theme, whilst acting as a critical interface with services. Community Committee champions meet quarterly with service leads and are well placed to shape the local agenda around each theme, working with services.
7. Community Committees were established to build on the successes of Area Committees with an enhanced focus on community engagement and, in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.
8. The Outer South Community Committee held four workshops in 2014/15 covering key issues in the area. These were:
- Environment and Community Safety
 - Children's Services: Things for Children and Young People to do
 - Health & Wellbeing and Adult Social Care: Tackling Social Isolation and Loneliness
 - Employment, Skills & Welfare: Achieving Positive Outcomes in the Labour Market for disabled people

9. Themed workshops addressed key issues and the topics were determined in collaboration with Community Committee Champions and service leads. Actions from each of the workshops have been fed back to services and through relevant sub groups of the Community Committee where key partners are helping to deliver against the actions and improve service delivery.
10. For future workshops, Area Support team will:
 - a. Circulate the written notes from each workshop within 7 days of the event;
 - b. Action plan developed and shared with the Champion with 14 days for agreement and circulation to all members
 - c. Actions will be progressed through services and relevant sub groups
 - d. Monitoring to be undertaken through the Community Committee Champions meeting
 - e. Updates to be provided by Community Committee Champions through the Summary of Key Work Report
11. The structure of the Outer South Community Committee can be illustrated and summarised as follows:



Main issues

12. Whilst the new Community Committee format has provided successful in the Outer South, opportunities exist to further develop and embed this approach. Members are asked to consider the following:
 - a. in part, success has been due to managing down the number of reports that would previously have come to this Community Committee, together with showcasing local issues determined by the champions at themed workshops. Members may want to consider scope of future agendas
 - b. service delegations are currently managed through the sub group structure. Through the Community Champion leadership, the sub groups play an increasing role in driving service improvements locally. Currently, updates are provided at each Community Committee through the Summary of Key Work Report. These updates could form the basis of an annual report from each sub group

- c. Community Committee Champions (previously Area Leads) have played an active role in shaping the agenda and working with service leads which has had a positive impact. The Community Champion role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential to achieving increased improvement and local influence on service delivery and in particular when dealing with services delegated to Community Committee. There is need to develop the role of the Community Champions to monitor performance and service improvements
- d. The use of Facebook and features such as video by the Chair and Champions to promote Community Committee vents has been effective in reaching a wider audience and securing attendance at Community Committee workshops. Area Support Team will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Champions.

Conclusions

- 13. The new ways of working has enabled engagement with a range of services and stakeholders on a number of topics across the area and has provided a platform to widen the conversation and make connections with all involved including engaging residents and service users in the issues that matter to them.
- 14. Community Champions have played an active role in shaping the agenda and working with service leads which had a positive impact.
- 15. Greater publicity and communications is a key role in promoting the Community Committee and new ways of engaging residents has started. Various promotional activities have been used to promote meetings and workshops to residents and service partners. A Facebook page and Twitter account has been developed which is updated regularly with information about events and meetings. This also provides an opportunity for residents to post comments or questions before the Community Committee.

Recommendations

- 16. The Community Committee is asked to:
 - a. Note the content of the report and make comment as appropriate;
 - b. Consider the scope and content of future Community Committee agendas;
 - c. Agree the Parks and Countryside delegation be referred to the Environment sub group for monitoring and performance management;
 - d. Confirm Community Committee Champions to approve workshop topics;
 - e. Request a designated officer lead for the Adult Social Care champion;
 - f. Receive a summary of workshops including outcomes through the Summary of Key Work Report;
 - g. Receive an annual report from Community Committee subgroups

Background documents¹

- 17. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

| PROPOSED FORWARD PLAN FOR 2015/16 COMMUNITY COMMITTEE AND WORKSHOPS | | | | | |
|---|--|---|------------------------------|--|--|
| Core Business | | Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence | | Minutes of last meeting Open Forum Summary of Key Work Wellbeing Review of previous themed meeting | |
| MAY MEETING FOR <ul style="list-style-type: none"> ELECTION OF CHAIR FOR 15/16 REVIEW OF PREVIOUS YEAR OPERATION FORWARD PLANNING FOR FUTURE OSCC WORKSHOPS | | | | | |
| Community Committee and Workshop date | Workshop Theme | Ideas for Workshop Topic | Community Committee Champion | Service Lead/Key contributors | Others |
| 29 th June 2015 | Environment & Community Safety | CSE | | Kris Nenadic Phil Staniforth Zahid Butt Inspector Ian O'Brien Mick Parker | T&PC Community Groups Third Sector Residents Housing associations Locality Safety Partnership |
| 28 th September 2015 | Children's Services | Families First Youth Activities Fund | | Martyn Stenton Jim Hopkinson Jean Ellison/Vicki Marsden Vicky Fuggles Chris Hudson Clusters/Local Authority Partners | T&PC Community Groups Third Sector Residents Children & Families Sub Group |
| 30 th November 2015 | Adult Social Care and Health and Wellbeing | Unpaid Carers The Care Act 2014 implications | | Mick Ward Joanne Davies Sukhdev Dosanjh Dennis Holmes Victoria Easton Julie Bootle | Neighbourhood Networks Community Groups Third Sector Residents Older Person's Working Group |
| 14 th March 2016 | Employment, Skills and Welfare | Employment for the over 50s Welfare | | Jane Hopkins Liz Lawrence Job Centre Plus Social Justice Team Third Sector/VAL Aspire to Succeed Connexions Leeds City College Local businesses Tom Bridges | T&PC Community Groups Third Sector Residents |

Outer South Community Committee Sub Groups

Appendix 2

| Theme | Community Committee Champion | Meeting dates |
|---|------------------------------|---|
| Adult Social Care | | <input type="checkbox"/> August 2015 TBC <input type="checkbox"/> October 2015 TBC <input type="checkbox"/> February 2016 TBC |
| Children's Services and Corporate Carer | | |
| Employment, Skills and Welfare | | |
| Environment & Community Safety | | |
| Health and Wellbeing | | |

| Sub Groups | Ward Member | Meeting dates |
|---------------------------------|-------------|--|
| Community Centre Sub Group | | 9 th June 2015 3 rd November 2015 <input type="checkbox"/> February 2016 (TBC) |
| Children and Families Sub Group | | 18 th June 2015 10 th November 2015 <input type="checkbox"/> February 2016 (TBC) |
| Older Person's Working Group | | 15 th June 2015 12 th October 2015 <input type="checkbox"/> February 2016 (TBC) |
| Environmental Sub Group | | 13 th May 2015 16 th September 2015 13 th January 2016 |

| Ward Based Briefings | Meeting dates |
|----------------------|--|
| Ardsley & Robin Hood | 17 th June 2015 30 th October 2015 <input type="checkbox"/> February 2016 (TBC) |
| Morley North | 26 th June 2015 22 nd October 2015 <input type="checkbox"/> February 2016 (TBC) |
| Morley South | 26 th June 2015 22 nd October 2015 <input type="checkbox"/> February 2016 (TBC) |
| Rothwell | 9 th July 2015 <input type="checkbox"/> October 2015 <input type="checkbox"/> February 2016 (TBC) |



Report of: City Solicitor

Report to Outer South Community Committee – Ardsley & Robin Hood; Morley North; Morley South and Rothwell Wards

Report author: Andrew Booth 0113 247 4325

Date: 29 June 2015

For decision

Community Committee Appointments 2015/2016

Purpose of report

- 1 The purpose of this report is to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at Appendix 1;
 - One representative to the Corporate Parenting Board;
 - The Committee's 'Community Lead Members', as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Outside Bodies**
2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations that Member Management Committee has determined should continue to be made by this Community Committee.
3. **Community Lead Members**
4. In May 2013, Executive Board recommended that Area (Community) Committees appoint Area Lead Members, in accordance with the defined roles as subsequently presented to the Annual Council Meeting as part of the Council's Executive Arrangements.

5. Children's Services Cluster Partnerships

6. In June 2013, Member Management Committee resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be delegated to Area (Community) Committees for determination.

7. Corporate Parenting Board

8. In recent years Community Committees have been seen as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. Outside Bodies

10. The Community Committee is requested to determine the appointments to those Outside Bodies as detailed within Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request.
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its meeting on 7th July 2015, that arrangements for such

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

appointments remain unchanged and that they continue to be made by this Community Committee.

17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 which are made by the Committee at today's meeting are subject to Member Management Committee approval at its meeting on 7th July 2015, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

17. Appointments 2015/2016

18. This year there are **8** appointments to be made in relation to the following organisations:-

- Morley Town Centre Management Board – 3 appointments
- Morley Literature Festival Committee – 3 appointments
- Outer South Local Housing Advisory Panel – 2 appointments

Housing Advisory Panels

Members are invited to appoint 2 representatives to the Outer South Local Housing Advisory Panel (HAP). The Committee's representatives on the HAP during 2014/15 were Councillors D Nagle and J Dunn. In considering this matter, Members may wish to bear in mind whether or not it would be appropriate to appoint Members from those Wards which have a higher number of Leeds City Council homes.

19. Community Lead Member Roles (Community Committee Champions)

20. The Community Lead Member (Community Committee Champions) role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
- To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
21. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member (Community Committee Champion) roles, in respect of:
- **Environment & Community Safety**
 - **Children's Services**
 - **Employment, Skills and Welfare**

- **Health, Wellbeing and Adult Social Care**

22. In recognition of the differing size of individual Community Committees and that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

23. Corporate Parenting Board

24. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2015/16 municipal year. The Committee may consider it appropriate to combine the role with that of the Community Lead Member for Children's Services.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board.

29. Children's Services Cluster Partnerships

30. Clusters are local partnerships (25 in total plus a SILC partnership) that include, amongst others, the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing

services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Area (Community) Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
35. The Committee is invited to nominate Members to each cluster partnership within their area. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

| Cluster | Number of Elected Members suggested | Suggested Ward link | Current Elected Member Representation |
|---------------------|--|--|--|
| Ardsley and Tingley | 3 | 2 Ardsley & Robin Hood 1 Morley South | K Renshaw J Elliott J Dunn |
| Morley | 3 | 2 Morley North 1 Morley South | R Finnigan B Gettings N Dawson |
| Rothwell | 3 | 2 Rothwell 1 Ardsley & Robin Hood | K Bruce S Golton L Mulherin |

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Lead Member roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

36. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix for the duration of the 2015/16 municipal year.

Recommendations

37. The Community Committee is asked to confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as outlined in this report;

- (ii) Committee Members to those Community Lead Member roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One representative to the Corporate Parenting Board.

Background information

- None

This page is intentionally left blank

Community Committee Appointments to Outside Bodies (South Outer)

| Outside Body | Charity / Trust | No of Places | Review Date | No of places to review | Current appointees | Clr Y/N | Review Period | Group |
|--|--------------------|-----------------|----------------|------------------------------|--------------------|------------|------------------|--------|
| Morley Town Centre Management Board | No | 3 | Jun-15 | 3 | Robert Finnigan | Y | Annual | MBI |
| | | | Jun-15 | | Judith Elliott | | Annual | MBI |
| | | | Jun-15 | | Neil Dawson | Y | Annual | Labour |
| Morley Literature Festival Committee | No | 3 | Jun-15 | 3 | Judith Elliott | Y | Annual | MBI |
| | | | Jun-15 | | Robert Finnigan | Y | Annual | MBI |
| | | | Jun-15 | | Shirley Varley | Y | Annual | MBI |
| Outer South Local Housing Advisory Panel | No | 2 | Jun-15 | 2 | David Nagle | Y | Annual | Labour |
| | | | Jun-15 | | Jack Dunn | Y | Annual | Labour |

8

8

8

| | |
|--|---|
| Number of places | 8 |
| Places held pending review | 8 |
| Places currently filled beyond June 10 | 0 |
| Number of places to fill | 8 |

| | |
|---|----|
| Number of Members in the Committee Area | 12 |
|---|----|

Percentage of
Members on the
Committee

Notional
Places
Allocated

| | | | |
|----------------------------|---|-------|------|
| Labour | 6 | 50 | 4.00 |
| Liberal Democrat | 1 | 8 | 0.67 |
| Conservative | 0 | 0 | 0.00 |
| Morley Borough Independent | 5 | 41.67 | 3.33 |

| | | | |
|-------|----|--|----|
| Total | 12 | | 11 |
|-------|----|--|----|

This page is intentionally left blank



Report of: The South East Area Leader

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Jarnail Mudhar (07712 214727)

Date: Monday 29th June 2015

For decision

Outer South Community Committee Summary of Key Work Report

Purpose of report

1. To bring to Members' attention a summary of key work which the Area Support Team is engaged in based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Background information

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Community Champions roles and actions, integrated working and locality working.

Main issues

1. Members have considered Appointments to Outside Bodies elsewhere on the agenda. Members are now asked to make nominations to each of the sub groups for 2015/16. The 2014/15 representatives are shown below:

| Sub Group | Number of Elected Members | Current appointees |
|-------------------------------|---------------------------|---|
| Environmental Sub Group | 4 | Cllr Karen Bruce Cllr Shirley Varley Cllr Robert Finnigan Cllr Karen Renshaw |
| Children & Families Sub Group | 4 | Cllr Bob Gettings Cllr Karen Bruce Cllr Karen Renshaw Cllr Judith Elliott |
| Community Centres Sub Group | 4 | Cllr Bob Gettings Cllr David Nagle Cllr Lisa Mulherin Cllr Judith Elliott |
| Older Person's Working Group | 4 | Cllr Karen Renshaw Cllr Lisa Mulherin Cllr Shirley Varley Cllr Karen Bruce |

Updates by theme: Children's Services

Community Committee Champion: Cllr Bob Gettings

Children & Families Sub Group

2. The Children and Families Sub Group met on 18th June 2015. Draft minutes will be circulated to all members once approved by the chair. The next meeting is scheduled for 10.00 am on 10th November 2015 at Morley Town Hall.

Updates by Theme: Employment, Skills & Welfare

Community Committee Champion: Cllr Neil Dawson

Outer South Community Committee Workshop 23rd March 2015

3. The Community Committee Employment, Skills and Welfare themed workshop was held on Monday 23rd March 2015 and focused on achieving positive outcomes in the labour market for disabled people.
4. Area Support team collated information from the round table discussions and developed a local plan of action. A copy of the action plan will be circulated to Members and monitored through the Community Committee Champion's meeting with updates provided through the Summary Of Key Work report.

South Leeds Debt Forum

5. The South Leeds Debt last met on 14th April, at BITMO Gate. Minutes are available on request. The next meeting is scheduled for 26th June 2015 at Civic Hall.

Money Buddies Project

6. Outer South Community Committee approved £1,995 to deliver the project across the Outer South area. To date
 - a. The Money Buddy has been recruited and trained for Morley started on Friday, 10th April 2015, operating from 9:00 until 12:30 from Morley One Stop Centre
 - b. Recruitment of volunteers for Ardsley & Robin Hood and Rothwell is underway
7. To date, half the Money Buddy volunteers have succeeded in gaining full time employment which has resulted in a delay in the start of the project so it is planned to continue into 2015/16 financial year, ensuring that the project operates for the full 12 month period.
8. Once the project is operating as planned and agreed by the Community Committee, regular updates on number of buddies recruited, numbers of people supported and type of support given will be provided to members through ward based briefings and/or community committee meetings.

Updates by theme: Environment & Community Safety Community Committee Champion: Cllr Karen Bruce

Outer South Environmental Sub Group

9. The Outer South Environmental Sub Group met on 13th May 2015 and minutes have been circulated by email. The next meeting is scheduled for 4.00 pm on 16th September 2015.

Parks and Countryside

10. With effect from 1st April 2015 Parks & Countryside was delegated to Community Committee. Whilst no change in service is expected this year, members will be in a position to influence the delegated services in time for 2016/17. Members are asked to agree that the Outer South Environmental Sub Group takes on the monitoring of the SLA and service improvement role on behalf of the Community Committee.

Community Safety

11. The Outer South Neighbourhood Policing Team have taken a proactive approach to working with the Morley Children's services cluster and Police have attended the care and guidance Multi Agency group meetings on a monthly basis. In response to requests from the Schools in our area, Morley Ward Managers have undertaken Child Exploitation and Online Protection (CEOP) training and attended all Primary Schools across the wards.
12. The CEOP – "Think you know" Presentation has been delivered to years four and five in eleven primary schools and one high school in Outer South and has reached in excess of 1600 children exploring and discussing the issue of Child Sexual Exploitation (CSE).
13. The presentation is made up of a PowerPoint and "Becky's Video" which is specifically aimed at educating younger children to the dangers presented by social media and online technology and provides advice and education in an age appropriate format and has received excellent feedback from both Teaching Staff and pupils.

14. In particular the value of uniformed Officers delivering the presentation has been highlighted by the Staff involved. The presentation has evolved to include inputs on Bullying, Strands of Diversity and allowed children to take part in a Police question and answer session that has been invaluable in breaking down barriers and establishing good relationships with schools.
15. Going forward an E-Safety and CSE presentation is being introduced which is aimed at educating parents in the dangers of CSE and the need to actively monitor their children's online activity and relationships. Two parent's inputs have already been presented. The Neighbourhood Team have accessed further video presentations and training material relating to sexting and inappropriate material sharing aimed at High School students and this has been presented at Rodillian High School.
16. The Schools benefiting from this work are listed below:
- Asquith Primary School
 - Churwell Primary School
 - Drighlington Primary School
 - Fountain Primary School
 - Gildersome Birchfield Primary School
 - Gildersome Primary School
 - Morley Newlands Primary School
 - Morley Victoria Primary School
 - Rodillian School
 - Seven Hills Primary School
 - St Francis Catholic Primary
 - Westerton Primary School
17. During this period a level one CSE practitioner's session has been held in the area. Approximately 20 practitioners attended this session and invites included agencies across the South East locality. A further session is currently being planned to be delivered later in the year and this will be held in Outer South. The South East Locality Safety Partnership held a priority setting partnership event on 20th January 2015. The event included presentations from a number of partners covering various topics such as: Legal High / New and Emerging Drugs, Domestic Violence and Abuse, Anti-Social Behaviour, Environmental Issues and Child Sexual Exploitation. The aim of the event was to set three priorities to focus on over the coming year. The three remaining Locality Safety Partnership meetings will each focus on one of these priorities:
- Environment and Anti-Social Behaviour
 - Child Sexual Exploitation
 - Domestic Violence and Abuse

Updates by theme: Health and Wellbeing Update

Community Committee Champion: Cllr Lisa Mulherin

18. The following work provides an update of the Health & Wellbeing activities taking place:

Social Prescribing Programme

19. Leeds South East Clinical Commissioning Group (LSE CCG) will be putting the LSE social prescribing service out for tender at the end of May/early June. It is hoped that the service will start to be implemented by October 2015.

Leeds South and East CCG Local Grants Programme

20. NHS Leeds South and East Clinical Commissioning Group have launched two local grant programmes to provide more strategic funding to the third sector in Leeds. Small grants up to £5,000 and large grants up to £50,000 will support the CCGs' local priorities, as well as the city's wider health and wellbeing objectives. A launch event for the programme took place on the 4th June 2015.

Childhood Obesity Programme

21. The Food Dudes Childhood Obesity Programme is now running across four areas (Armley, Bramley, Open XS and Morley and Tingley). The project co-ordinator and team have been working with schools and clusters in all the areas to engage them in the programme.

Mental Wellbeing Activity

22. Public Health has commissioned more training programmes for localities including the South East for local people affected by mental health and for frontline workers. A further two SafeTALK courses will be available in the locality during July and August 2015.

First Aid Courses for Parents/Grandparents

23. Leeds South and East CCG have funded a series of first aid courses to be delivered across the South East area. The courses are being co-ordinated through the Children's Centres and a list of dates will be made available for promotion.

Health presence in One Stop Centres

24. After receiving funding from Leeds SE CCG the health trainer service is now taking referrals within Rothwell One Stop Centre. The health trainers are on site one day a week and are currently using this time to promote the service and see clients who have been referred to them by local agencies. The presence of the service has only just begun but trials within Dewsbury Road and St George's Centre have recently proved successful and a rollout will continue to other One Stop Centres in the area.

Updates by theme: Adult Social Care

Community Committee Champion: Cllr Karen Renshaw

Older Persons Working Group

25. The Outer South Community Committee Older People's Working Group met on 15th June 2015. Minutes will be circulated to members once approved by the Chair. The next meeting will take place on 12th October 2015 at Dewsbury Road One Stop Centre.

Outer South Community Centres Sub Group

Chair: Cllr Bob Gettings

26. The Community Centres sub group met on 9th June 2015 and minutes will be circulated once approved by the chair. The next meeting takes place on 3rd November 2015.

Community Centre Pricing Policy

27. At Executive Board in July 2014, it was decided that Community Committees would approve free lettings based on the priorities for their area. This is a change to how the current pricing policy operates in that each individual booking will need Community Committee approval to qualify for a free letting. The intention is for the process for paid lettings to be improved and streamlined to avoid delays in organising lettings. This will also mean that there is improved accountability for decisions made to forego council income.
28. Under the new process individuals making bookings will be told the cost of their booking at the point that they make the enquiry. If they are willing and able to pay the fee then their letting will be processed as quickly as possible. If they are requesting a free letting then they will be asked to complete an application and this will be forwarded to the appropriate contact for the Community Committee where the decision will be made.
29. This new process of approving free lets could cause delays, however every effort will be made to avoid this. No free lettings will be agreed without at least 2 weeks' notice before the date of the booking.
30. To avoid extensive delays in Community Committees being able to consider and agree free lettings, Community Committees will need to agree their own delegated decision arrangements. These decisions may be made through a sub-committee, a nominated elected member or delegated to the Area Leader.
31. At the Community Centre Sub Group meeting on 9th June 2015, it was agreed that approval for free lets would be sought via email with the all members. The pricing structure is attached at **Appendix 1**.

Community Infrastructure Levy (CIL)

32. The Community Infrastructure Levy allows local authorities in England and Wales to raise funds from developers undertaking new building projects in their area. The money can be used to fund a wide range of infrastructure that is needed as a result of development. This includes new or safer road schemes, flood defences, schools, hospitals and other health and social care facilities, park improvements, green spaces and leisure centres.

33. Community Committees and Town and Parish Councils will have control over the spending decisions for the CIL Neighbourhood Fund in their area. Members are asked to note that a series of workshops are being set up and members will receive an invitation to attend. The workshops will also be attended by representatives from Neighbourhood Planning Forums, and Town and Parish Councils.
34. These workshops will be a collaborative approach to help shape the spending guidance for the CIL Neighbourhood Fund. This guidance will be used by all Community Committees (with the opportunity for each to then create further bespoke guidance for their own area). It is also intended to be useful for Town and Parish Councils who, it is hoped, will also sign up to the principles agreed. The guidance will be presented to Executive Board for agreement in Autumn 2015.

Conclusions

35. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

36. The Community Committee is asked to note the content of the report and make comment as appropriate.

Background documents¹

37. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Community Centre Pricing Structure

Appendix 1

| Centre | Ward | Room Name | Classification | Commercial Rate Per Hour | Community Rate Per Hour |
|--|----------------------|--------------------|----------------------------------|--------------------------|-------------------------|
| Saint Gabriel's Community Centre | Ardsley & Robin Hood | Kitchen | Kitchens for food preparation | £5.00 | £1.00 |
| Saint Gabriel's Community Centre | Ardsley & Robin Hood | Main Hall | Large Rooms generally Halls | £25.00 | £10.00 |
| Saint Gabriel's Community Centre | Ardsley & Robin Hood | Office | Delivery space - all other rooms | £12.50 | £5.00 |
| Tingley Community Centre (nee West Ardsley Youth and Community Centre) | Ardsley & Robin Hood | Band Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Tingley Community Centre (nee West Ardsley Youth and Community Centre) | Ardsley & Robin Hood | Disco Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Tingley Community Centre (nee West Ardsley Youth and Community Centre) | Ardsley & Robin Hood | Kitchen | Kitchens for food preparation | £5.00 | £1.00 |
| Tingley Community Centre (nee West Ardsley Youth and Community Centre) | Ardsley & Robin Hood | Main Hall | Large Rooms generally Halls | £25.00 | £10.00 |
| Tingley Community Centre (nee West Ardsley Youth and Community Centre) | Ardsley & Robin Hood | Main Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Drighlington Meeting Hall | Morley North | Main Hall | Large Rooms generally Halls | £25.00 | £10.00 |
| Drighlington Meeting Hall | Morley North | Small Meeting Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Drighlington Meeting Hall | Morley North | Kitchen | Kitchens for food preparation | £5.00 | £1.00 |
| Drighlington Meeting Hall | Morley North | IT Suite | Delivery space - all other rooms | £12.50 | £5.00 |
| Gildersome Youth Centre | Morley North | Kitchen | Kitchens for food preparation | £5.00 | £1.00 |
| Gildersome Youth Centre | Morley North | Main Hall | Large Rooms generally Halls | £25.00 | £10.00 |
| Gildersome Youth Centre | Morley North | Play Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Gildersome Youth Centre | Morley North | Pool Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Gildersome Youth Centre | Morley North | Small Hall | Delivery space - all other rooms | £12.50 | £5.00 |
| Lewisham Park | Morley South | Gym | Large Rooms generally Halls | £25.00 | £10.00 |
| Lewisham Park | Morley South | Kitchen | Kitchens for food preparation | £5.00 | £1.00 |
| Lewisham Park | Morley South | Main Hall | Large Rooms generally Halls | £25.00 | £10.00 |
| Lewisham Park | Morley South | TV room / office | Delivery space - all other rooms | £12.50 | £5.00 |
| Morley Town Hall | Morley South | Alexandra Hall | Old Policy | | |
| Morley Town Hall | Morley South | Large Banquet Room | Old Policy | | |
| Morley Town Hall | Morley South | Morleian Room | Old Policy | | |
| Morley Town Hall | Morley South | Small Banquet Room | Old Policy | | |
| Blackburn Hall | Rothwell | Main Hall | Old Policy | | |
| Blackburn Hall | Rothwell | Supper room | Old Policy | | |
| Windmill Youth Centre | Rothwell | Back Meeting Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Windmill Youth Centre | Rothwell | Coffee Bar Area | Kitchens for food preparation | £5.00 | £1.00 |
| Windmill Youth Centre | Rothwell | Dojo Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Windmill Youth Centre | Rothwell | Judo Room | Delivery space - all other rooms | £12.50 | £5.00 |
| Windmill Youth Centre | Rothwell | Main Hall | Large Rooms generally Halls | £25.00 | £10.00 |
| Windmill Youth Centre | Rothwell | Office 1 | Delivery space - all other rooms | £12.50 | £5.00 |
| Windmill Youth Centre | Rothwell | Office 2 | Delivery space - all other rooms | £12.50 | £5.00 |
| Windmill Youth Centre | Rothwell | TV Room | Delivery space - all other rooms | £12.50 | £5.00 |